

**PREPARING EVERY CHILD TODAY FOR
TOMORROW**

**COLLETON COUNTY SCHOOL
DISTRICT VIRTUAL AND BLENDED
LEARNING PLAN**

SY 2020-2021



During the first four weeks of school, Colleton County School District will monitor the spread of COVID-19, and practice safety protocols that we believe will minimize student and staff exposure.

We will wear masks, practice social distancing and wash our hands regularly. Hand sanitizer will be available in every classroom.

As much as possible, students will remain in their classrooms and eat their meals in their classrooms.

INSTRUCTIONAL DAY SCHEDULES

SCHOOL	TIMES
Black Street Early Childhood	7:30 a.m. to 1:55 p.m.
Elementary Schools	7:30 a.m. to 2:15 p.m.
Middle School	8:30 a.m. to 3:15 p.m.
High School	8:30 a.m. to 3:30 p.m.

The district is acquiring electrostatic mist sprayers for all schools. We will use COVID-19-approved disinfectants throughout schools. We will sanitize all surfaces each day and commonly touched surfaces (light switches, door knobs, etc.) several times a day.

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TWO INSTRUCTIONAL MODELS



ColletonEd Virtual Program

- Learning is delivered entirely online to students, with Colleton County classroom teachers assigned to support students through 100 percent virtual lessons.
- Students do not physically attend school. Beyond instruction, teachers will support student success in a multitude of ways including scheduled live lessons, pre-recorded videos, taking attendance, and grading work.
- All instruction, live, teacher-directed (synchronous), and independent (asynchronous) will utilize Google Classroom, Edmentum content learning management system and teacher/district created activities and assessments.
- Recordings of the virtual lessons will be placed in the student's Google Classroom for review by the student/parent at a later time.
- Wednesdays will be designed Professional Development days and Office Hours for teachers to provide interventions, work with small groups of students and answer questions from parents. Schools will structure these Wednesdays to best meet their individual needs. Documentation of parents contacted, students worked with will be required.
- In addition to Wednesday Office Hours, teachers will have scheduled Office Hours each day to answer questions from students and parents and provide feedback.
- Related Arts will be held virtually at a scheduled time within the daily schedule.



Blended/In-Person (AA/BB Schedule)

- Students return to school for in-person learning within the classroom on an AA (Monday/Tuesday) or BB (Thursday/Friday) schedule.
- During the days when they are not present for in-person instruction, students will be involved in activities described according to the option selected by school leadership.
- Recordings of the in-person lessons will be placed in the student's Google Classroom for review by the student/parent when students are independently working. In the blended model, on distance learning days, students will independently work on engaging learning applications using Google Classroom, Edmentum, and other academic based programs, to build literacy and math skills.
- Students will be provided access to direct instruction on the days they are participating in online learning.
- In-person learning: Students return to school for instruction within the classroom.
- Wednesdays will be designated as Professional Development days and Office Hours for teachers to provide interventions, work with small groups of students and answer questions from parents. Schools will structure these Wednesdays to best meet their individual needs. Documentation of parents contacted, students worked with will be required.
- In addition to Wednesday Office Hours, teachers will have scheduled Office Hours each day to answer questions from students and parents and provide feedback.
- Related Arts will be held virtually at a scheduled time within the daily schedule. Students will not go to the Related Arts classroom, as the Related Arts Teacher will come to the student's classroom or provide their instruction via video to minimize movement within the building. To the best extent possible, for schools implementing the departmentalized model, teachers will rotate to the students' homeroom class to deliver instruction.
- The first week will be dedicated to emphasizing routines and procedures such as how to log-in to Google Classroom, Edmentum, STAR Renaissance, and how to attend live sessions and other technical aspects of a virtual learning environment.

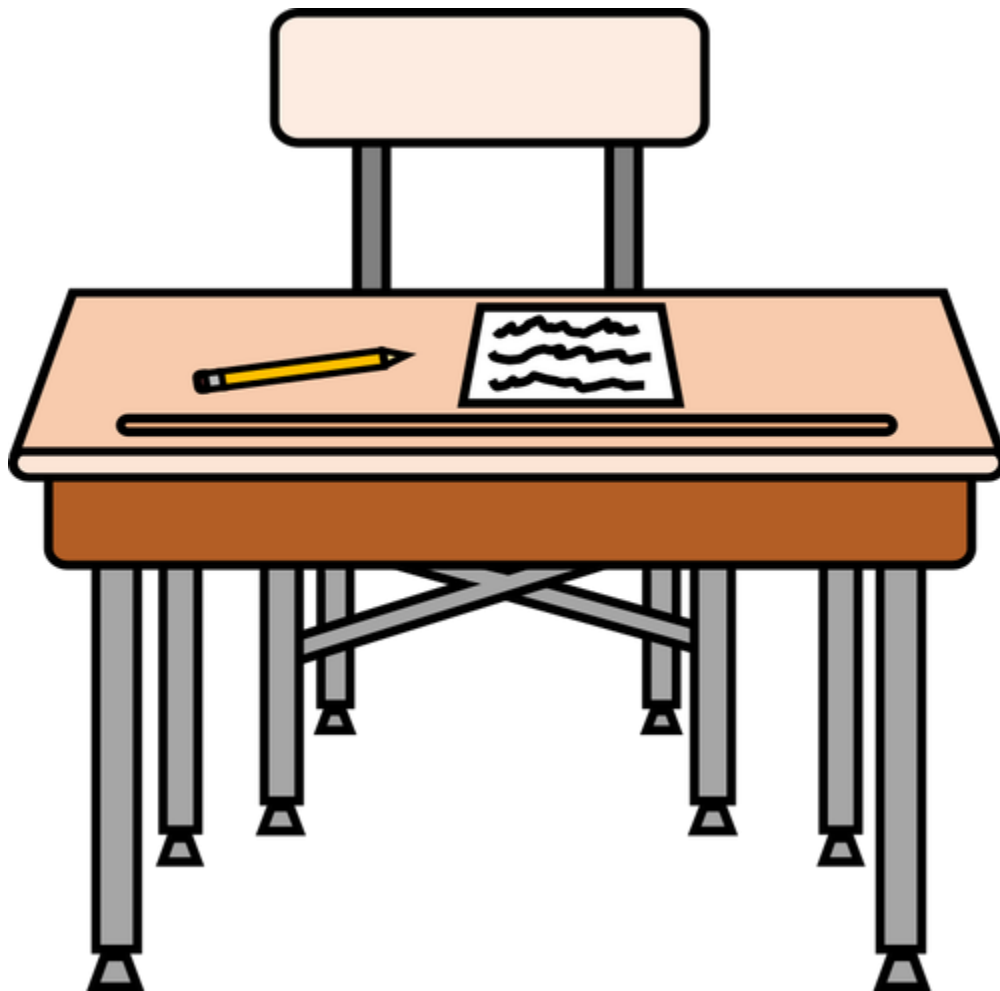
WHAT TO EXPECT

BLENDDED/IN PERSON MODEL

- **Which days will you attend your school?**
 - Students attend school based on assigned cohorts. Each cohort will be assigned to attend face-to-face two days per week, with the other three days on distance learning. The days to attend school will remain the same each week on a AA (Monday/Tuesday)/BB (Thursday/Friday) schedule.
- **Traveling to and From School**
 - If possible, parents are asked to transport their child to and from school to limit potential for virus exposure and to reduce the number of students traveling on school buses.
 - Students traveling on school buses are required to wear masks unless a student's medically documented disability prevents him/her from doing so.
 - Bus windows will be open to promote fresh air ventilation.
 - Buses will be loaded from rear rows to the front with assigned seats. Unloading will occur from the front rows to the rear to maintain social distancing.
 - Buses will be cleaned twice daily.
- **While in the Building**
 - Students will be **REQUIRED** to wear face masks/shields or personal protective equipment while inside facilities unless a student's medically documented disability prevents him/her from doing so.
 - Refusal to wear a face mask or student ID will result in the student being placed to the Virtual Learning Plan.
 - School employees will wear face masks, or other PPE.
 - Hand sanitizer will be available in each classroom.
 - Class sizes will be aligned with the CDC social distancing guidelines.
- **During a Lesson**
 - Students will be provided with a laptop or tablet if needed.
 - Students will complete most assignments through the use of the device.
 - Lessons will be posted through Google Classroom and other digital curriculum platforms.

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- The number of students in the classroom will be reduced and students will be required to social distance and wear a mask.
- **Meals**
 - Students participating in the Blended Model will be provided meals while in school and will have meals the remainder of the week sent home with them.
- **Attendance**
 - Attendance will be taken daily



WHAT TO EXPECT

COLLETONED VIRTUAL PROGRAM

- **Meals**
 - ColletonED Virtual Program families will pick up their meals at their home school. Families with multiple students may arrange for meal pickup at one location.
- **During a Lesson**
 - When participating in the ColletonED Virtual Program, students will be required to participate in a full day of instruction as required by the SC State Department of Education.
 - This will require virtual students to be enrolled in a full course load each day. The mode of instruction will vary by grade level and subject matter.
- **Academics/Extracurricular**
 - Core academic courses will be offered at all grade levels. Elective options are being explored but are not guaranteed to mirror those offered on campus.
 - ColletonED Virtual Program students will be allowed to participate in and attend extracurricular activities like athletics, band, chorus, NJROTC. Please be advised that transportation will have to be provided by the families.
 - ColletonED Virtual Program students will not be able to attend Career and Technical Education (CTE) certification courses. This decision is due to an equity factor as not all students who chose virtual will have daily personal transportation to report to TCTC. TCTC has never allowed students to drive their personal vehicles to the career center.
- **Devices/Internet Access**
 - Internet access and a technology device must be available for student use daily.
 - District issued laptops and chromebooks will be available for those students that need a device.
 - Eligible households requesting virtual instruction without having reliable internet service will be prioritized for the issuance of district hot spots and/or broadband services.
- **Work Expectations/Assignments**

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- Students will be expected to participate in virtual daily instruction with follow-up assignments.
 - Assignments will need to be submitted to the teacher through their virtual classroom environment.
 - Grades for virtual instruction will follow district grading guidelines.
 - There may be situations where courses selected by the student cannot be delivered in a virtual environment. In those situations, school counselors will work with the student to select an appropriate course that will be delivered virtually.
- **Attendance**
 - Attendance will be taken daily.



PREVENTION

All employees and students will perform a morning health care check before reporting to school. They will stay home if they have a temperature of 100.4 or higher, are sick or show any symptoms of COVID-19.

We ask you to spend the next month educating yourselves on the symptoms of COVID-19, such as any of these:

- Fever
- Loss of taste or smell
- Shortness of breath or difficulty breathing
- Sore throat
- Muscle aches
- Chills
- New or worsening cough
- congestion/runny nose
- Nausea and/or diarrhea.

Staff and students will practice social distancing.

All staff and students will wear a face covering when riding a bus, arriving at or leaving a school, changing classes, gathering in common areas, sitting in class, or at any other time when they cannot practice social distancing.

Students and staff will not share their supplies.



IMPORTANT HEALTH AND SAFETY REMINDERS

When students start school, we will spend time reinforcing health information with them so we can help keep each other safe.

Parent and student access to the health room will be limited. Nurses will need to focus on providing care to ill students.

Should a staff member or student need to be quarantined because of exposure to someone who shows symptoms of COVID-19 or who received a positive COVID-19 diagnosis, we will adhere to DHEC's recommendations for his/her return to school. If students in the blended model are quarantined for a short period of time, efforts will be made for continuation of educational services.

OUR SHARED RESPONSIBILITIES

Colleton County School District will continue to communicate often with our staff, students and their families regarding our reopening plan and any modifications to instruction needed during this time.

The district will establish procedures for notifying staff and parents of possible COVID-19 exposure in compliance with HIPAA. This information will remain confidential.

School administrators will communicate with school-specific information such as schedules, procedures or deadlines. They will also communicate directly with families about health and safety issues related to COVID-19 and their child.

Parents/guardians will:

- Monitor their child's health before bringing them to school each day
- Keep their child home if they are sick or showing symptoms
- Notify the school nurse if their student or any other immediate family member tests positive for COVID-19, and
- Make sure their child has his/her mask.